



BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington, Wisconsin 53105
www.burlingtonlibrary.org | 262-342-1130

Board of Trustees Meeting

Tuesday, March 24, 2020 – 6:30 PM

Webinar/Call-In

<https://meet.google.com/dxk-tmsb-wwd>

+1 575-459-0066 PIN: 583 798 307#

Board Members:

Bridget Savaglia, Board President	Carol Chaffee
Danielle Larson, Board Vice-President	Kara Czaplewski
Walter “Chip” Bahr, Board Secretary	Sarah Guard
Stephen Plank, BASD Representative	Susan Musgrave
Tom Preusker, Aldermanic Representative	

AGENDA

1. CALL TO ORDER & INTRODUCTIONS
 2. PRESENTATION/DISCUSSION WITH FEH DESIGN
 3. PUBLIC COMMUNICATION TO THE BOARD – [Letter from WI DPI](#)
 4. TRUSTEE TRAINING – [Open Meetings Compliance in COVID-19](#)
 5. DISPOSITION OF PREVIOUS MINUTES – [March 3, 2020](#)
 6. DISPOSITION OF GENERAL FUND BILLS & TRUST FUND BILLS
 7. COMMITTEE REPORTS
 8. FEDERATED LIBRARY REPORT
 - a. Delivery suspended, including ILL
 - b. Promotion of digital resources
 9. DIRECTOR’S REPORT
 - a. [Monthly Statistics Report](#)
 10. UNFINISHED BUSINESS
 11. NEW BUSINESS
 - a. Operational plan during COVID-19 closure
 - i. [Remote Work](#)
 - ii. [Curbside Holds Pick-Up](#)
 - b. [Library Hours Study](#) – Review and Discussion
 12. ADJOURNMENT
- Next Meeting: Tuesday, April 28 at 6:30 pm

If you are a person with disabilities and have accessibility needs or need information interpreted for you, please call the Library Director at 262-342-1130 at least 24 hours prior to the meeting.